

From

The Chief Administrator,  
HUDA (Town Planning wing)  
Panchkula.

To,

1. The Chief Controller of Finance, HUDA
2. All the Administrator of HUDA.
3. All Estate Officers of HUDA.
4. All Land Acquisition Officers.
5. All District Town Planners.
6. All the Executive Engineers of HUDA.

Memo No: CTP/STP-N/JS/6338-6419 Dated: 05.05.10.

**Subject: - Regarding re-conciliation of land acquired for HUDA.**

Reference: - In continuation to this office memo no. CTP/STP (N)/IS-8975-9011 dated 25.09.2009.

It is intimated that comprehensive instructions regarding handing over of possession of acquired land, preparation of plans and floatation of sectors were circulated vide letter under reference. It has been observed that these instructions are not being followed meticulously and there are cases where possession of acquired land has not been offered to the concerned Estate Officer, HUDA by the LAO, leading to encroachments and litigations.

In view of the above, it has been decided that henceforth an exercise for reconciliation of land acquired for HUDA should be carried out by respective administrators by 15<sup>th</sup> April of each financial year. The following procedure should be followed for reconciliation of acquired land:

1. The Chief Controller of Finance, HUDA shall forward the details of amount disbursed in a financial year to various Land Acquisition Officers for acquisition of land for HUDA, to the respective Administrators by 7<sup>th</sup> April of each financial year.
2. The Administrators will ascertain that the possession of acquired HUDA land has been taken over by the concerned Estate Officer/Executive Engineer, HUDA as per the instructions circulated vide letter under reference.
3. The Administrators will also examine and monitor finalization of layout plan of acquired land.

4. Thereafter, a consolidated report, giving details of total acquired, planned and un-planned land, will be forwarded by the Administrators to Chief Administrator,HUDA.

Chief Administrator, HUDA has directed that for the current financial year, this position may be reconciled by the respective Administrators by 30.05.2010 positively. Chief Controller of Finance HUDA is requested to send details to all Administrators as per para -1 above by 14.05.2010 please.

(K.K. Yadav)  
Chief Town Planner,  
for Chief Administrator, HUDA.

Endst no. CTP/STP (N)/JS/6421-22

Dated. 05.05.10

A copy is forwarded to the following for information and necessary action please.

1. The Director, Urban Estates Department, Haryana Panchkula.
2. The Director, Town and Country Planning Department, Haryana, Chandigarh.

(K.K. Yadav)  
Chief Town Planner,  
for Chief Administrator, HUDA.

Endst no. CTP/STP (N)/JS/6423

Dated. 05.05.10

A copy is forwarded to the Dy. ESA HUDA Panchkula for information and necessary action please.

Chief Town Planner,

(K.K. Yadav)  
for Chief Administrator, HUDA.