



HOUSING BOARD HARYANA

PLOT NO. C-15, AWAS BHAWAN, SECTOR-6, PANCHKULA
E-mail: hbh@hry.nic.in, Website: www.hbh.nic.in

No.HBH/Admn-4/2021/

Dated:

To

Sh. Shammi Malhotra, Assistant,
Housing Board Haryana,
Panchkula.

Subject: Charge of Technical Books.

You are directed to take over the charge of all Technical Books from Librarian, Sh. Baldev Singh, HDM, Housing Board Haryana, Panchkula immediately.

You will be paid special pay Rs.500/-P.M. on account of holding the additional charge of Library Books(Technical Books) as per orders of the Competent Authority already issued in this case from the date of take over the charge of the Library.

Supdt.(Admn)
For Chief Administrator

Endst. No.HBH/Admn-4/2021/ 4960-66

Dated:- 21-6-2021

Copy of the above is forwarded to the following for information and necessary action:-

1. The CE/CAO, Housing Board Haryana, Panchkula.
2. PS/ CA & PA/Secretary, Housing Board Haryana, Panchkula.
3. Manager Store, Housing Board Haryana, Panchkula. He is requested to depute the official to take the charge of Technical Books from Sh. Baldev Singh, HDM, Housing Board Haryana, Panchkula.
4. Sh. Baldev Singh, HDM, Housing Board Haryana, Panchkula w.r.t. his request 28.04.2021.
5. Incharge I.T.Cell, Housing Board Haryana, Panchkula to up load the same on website of the Board.

Supdt.(Admn),
For Chief Administrator