



हरियाणा शहरी विकास प्राधिकरण
HARYANA SHEHRI
VIKAS PRADHIKARAN

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6/8/25

for info
106/08/25
Mr. Ramesh *

To

1. All the Field Offices of HSVP in the State.
2. All the Head of the Branches of HSVP (HQ).

Memo No.EA-1-2025/

Dated:

Subject: Amendment in HSVP services Regulations, 1989 for making provision of Water Meter Reader, Driver, Welder for promotion to the post of Junior Engineer (Civil/Elect.) – Departmental Exam thereof.

Kindly refer to this office memo No.EA-1-2025/77461 dated 11.03.2025 on the subject noted above (copy enclosed).

1. Vide letter under reference, the amended rules of HSVP notified in the Haryana Govt. Gazette vide notification dated 18.02.2025 was sent to your respective offices with the request to brought the same to the notice of all concerned employees working under your kind control.
2. As provided in the amended rules, the applications are invited on attached Performa for departmental examination in order to preparing the merit-cum-seniority of diploma holder in engineering in respective stream (Civil/Mech/Elect.) for promotion of Junior Engineer.
3. It is therefore, requested to brought to the notice of the employees who are having 3 years' valid diploma from the State Board of Technical Education, Haryana or any other Institute recognized by the Govt. All concerned are requested to submit their particulars through respective offices in the enclosed performa by 20.08.2025 positively who fulfilled the eligibility criteria prescribed in amended rules.

DA/As above

Supdt.(E),
for Chief Administrator, HSVP,
Panchkula

Endst. No.EA-1-2025/

256653

Dated: 05/08/25

A copy of the above alongwith Gazette notification notified vide dated 18.02.2025 is forwarded to the CITO HSVP with the request to host the same in the HSVP website immediately.

Supdt.(E),
for Chief Administrator, HSVP,
Panchkula

in SIA, each Branch is

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हरियाणा शहरी विकास प्राधिकरण
HARYANA SHEHRI
VIKAS PRADHIKARAN

Address: C-3 HSVP HQ Sector-6,
Panchkula

To

1. All Head of Branches at HQ, HSVP, Panchkula.
2. All field offices of HSVP in the State.

Memo No. EA-1-2025/ 77461

Dated: 11-03-25

Subject: Amendment in HSVP Service Regulations, 1989 for making provision of Water meter Reader, Driver, Welder for promotion to the post of Junior Engineer (Civil/Elect.).

Please find enclosed herewith copy of notification of amendments in HSVP Service Regulations, 1989 for making provision of Water Meter Reader, Driver, Welder (Diploma holders) for promotion to the post of Junior Engineer (Civil).

It is requested that the aforesaid amendment in HSVP Service Regulations, 1989 may be brought to the notice of all concerned employees working under your kind control.

DA/As above


for Chief Administrator, HSVP
Panchkula

Sr. No.	Particulars/Information Required	
1.	Name/Father's name of the official	
2.	Date of Birth	
3.	Date of attaining the age of 54 years as on 1 st January of the Calendar year (as restricted in amended Rules).	
4.	Designation along with Group of Present post (Group C or D).	
5.	Date of holding present post.	
6.	Date of permission for acquiring diploma.	
7.	Date of acquiring 3 years diploma and stream (Civil/Mech./ Elect.)	
8.	Name of Board/Institute recognized by the Govt.	



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PART III

Notifications by High Court, Advertisement, Notices and Change of Name etc.

HARYANA SHEHRI VIKAS PRADHIKARAN

Notification

The 10th January, 2025

No. Authority-2024/304803.— In exercise of the power conferred by Section 54 of the Haryana Shehri Vikas Pradhikaran Act, 1977 (Act 13 of 1977) & all other powers enabling it in this behalf, the Haryana Shehri Vikas Pradhikaran, with the previous approval of the State Government conveyed *vide* Govt. No. ACSTCP 232640(24) dated 10.01.2025, hereby makes the following regulations to amend the Haryana Shehri Vikas Pradhikaran Service Regulations, 1989 and subsequent amended notification issued on 06 April 2017, namely:

1. (i) These regulations may be called the Haryana Shehri Vikas Pradhikaran Services (Amendment) Regulations, 2025.
- (ii) These Rules shall come into force at once.
2. In the Haryana Shehri Vikas Pradhikaran Service Regulations, 1989, (hereinafter referred to as the regulations) under heading 'Engineering Wing' the following posts shall be added in Sr. No. 5 & 5A, namely:

Existing Provision

85% by Direct recruitment
15% by Promotion
(10% Diploma holder side +
5% Non-Diploma holder side)

Amended Provision

85% by Direct recruitment
15% by Promotion from Diploma side only
(10% promotion from amongst Group-'C'
Diploma holder and 5% promotion from
amongst Group-'D' Diploma holder)

Appendix 'I' :-

A. In Sr. No. 5:

- (i) The post of Water Meter Reader shall be added and considered for promotion to the post of Junior Engineer (Civil).
- (ii) Entry for Non-Diploma holder shall be omitted.

B. In Sr. No. 5A:

- (i) The post of Driver & Welder shall be added and considered for promotion to the post of Junior Engineer (Elect.).

- (ii) 5% promotion quota of Non-Diploma holders shall be for Diploma holders **Group-'D'** employees.
- (iii) Entry for Non-Diploma holder shall be omitted
3. "**Group-'D' employees**" means the employees appointed on regular bass before the commencement of the Haryana Group-D Employees (Recruitment and conditions of service) Act. 2018 (5 of 2018).

METHOD OF RECRUITMENT

(i) In the case of Junior Engineer (Civil):	
(a)	85% by direct recruitment; and
(b)	10% promotion by selection from Diploma holders (Civil) amongst Group-'C' employees; (5% Public Health side & 5% B&R side) and
(c)	5% promotion by selection from Diploma holders (Civil) amongst Group-'D' employees: (2.5% Public Health side & 2.5% B&R side) or
(d)	By transfer or deputation of an official already in the service of any State Government or Government of India.
(ii) In the case of Junior Engineer (Elect.):	
(a)	85% by direct recruitment, and
(b)	10% promotion by selection from Diploma holders (Electrical/Mechanical) amongst Group-'C' employees, and
(c)	5% promotion by selection from Diploma holders (Electrical/Mechanical) amongst Group-'D' employees; or
(d)	By transfer or deputation of an official already in the service of any State Government or Government of India.

4. The promotion by selection from amongst eligible Group-'C' and Group-'D' employees shall be made on the basis of the merit list of departmental examination.
5. An employee of Group-'C' or Group-'D' who has not attained the age of Fifty-Four (54) years as on 1 January of the Calendar year shall be eligible for appearing in departmental examination.
6. All the Junior Engineers appointed by direct recruitment or by promotion shall be required to undergo induction training for the period of three months in case of direct recruitment or one month in case of promotion before they are given independent charge.
7. All the Junior Engineers shall undergo refresher training for a period not less than five days once in every five years
8. In case of members of Group-'C' and Group-'D' promoted by selection after qualifying departmental examination in the same batch, the seniority shall be fixed as per the merit in the result of departmental examination for promotion by selection of Group-'C' and Group-'D' employees separately and further, as far as inter-se-seniority among Group-'C' and Group-'D' employees is concerned, employees promoted by the selection through Group-'C' shall be senior to those promoted by selection through Group-'D'.

Provided that in case, if two or more employees are promoted by selection from the same Group and obtain equal number of marks in the same batch of examination, their seniority shall be determined on the basis of their length of service in the Group in which they were working at the time of appearing in departmental examination. If the length of service is also the same then their seniority shall be determined on the basis of age, and the elder/eldest shall be regarded as senior.

9. (i) Five years experience as Group-'C' employee OR
Eight years experience as Group-'D' employee

(Note: The experience only after acquiring the academic qualification as mentioned below shall be considered.)

- (ii) Three years Diploma in Engineering in the respective stream (Civil/Mechanical/Electrical), conducted by the State Board of Technical Education, Haryana or any others Institute recognized by the Government.

OR

B.Tech. in Civil/Mechanical/Electrical Engineering or Bachelor in Engineering (Civil/Mechanical/Electrical) from any recognized University, approved by the UGC/AICTE or Associate Membership Examination of the Institute of Engineers.

10. Departmental examination and procedure thereof.

- (i) The departmental examination shall be conducted at least once in a Calendar year by Chief Administrator, HSVP as per the syllabus mentioned in **Appendix-'A' & 'B'**, as the case may be, subject to availability of vacant posts out of quota earmarked for Group-'C' and/or Group-'D' employees.
- (ii) Each member of Service has to obtain minimum 60% marks in the departmental examination, failing which he/she has to re-appear for consideration against the post of Junior Engineer. The result of examination shall be declared merit-wise (i.e. on the basis of marks obtained) and separately for both Group-'C' and 'D' employees.
- (iii) If the number of members of Service of any particular Group qualifying the departmental examination is more than the number of available vacancies of that Group, the remaining employee(s) shall be selected/appointed on the basis of their merit against the vacancies arising in the same Calendar year in which the examination has been conducted.

DR. CHANDER SHEKHAR KHARE
CHIEF ADMINISTRATOR, HSVP.

APPENDIX-'A'

SYLLABUS FOR HOLDING DEPARTMENTAL EXAMINATION FOR PROMOTION BY SELECTION TO THE POST OF JUNIOR ENGINEER (CIVIL)

1. ENGINEERING DRAWING

Drawing instruments, lettering, lines and conventional signs of materials, dimensioning sketching, geometrical drawing, scales, Projection - Isometric projection, oblique projection, perspective views, all other respective engineering drawings etc.

2. BUILDING MATERIAL

Bricks, Stone, Lime, Cement, Timber, Sand, Surkhi, Cinder, glass, plaster of paris, steel, aluminium, all other material being used in building etc.

3. BUILDING CONSTRUCTION

Brick masonry and various types of bonds, stone masonry, reinforced cement concrete, foundation, floor, lintels, and arches, carpentry and various types of joints, door, windows and ventilation, roofs, stairs, residential building and its planning, damp proofing course, pointing, white and colour washing, drawing tracing, painting, glass & aluminium work, wooden works etc.

4. ALLIED TRADE

Electrical wiring, Carpentry, Plumbing, electro-mechanical instrumentation, air conditioning, smart element, automization, SCADA, all IT application etc.

5. SURVEYING

Chain surveying, Plane Table Surveying, Leveling and various surveying instruments, advance surveying etc.

6. RAILWAY, ROAD AND BRIDGE

Roads, railway culverts and bridge-classification and components etc.

7. WATER RESOURCES ENGINEERING

Hydrology, water distribution works, cross drainage works, diversion storage Head Works etc.

8. WATER SUPPLY AND SANITATION ENGINEERING

Water supply, sewerage and storm water, distribution, sanitation system, sanitary fittings, drain, reuse of treated waste water, sewage treatment plant, common effluent treatment plant, government building, operation and maintenance works, sewer cleaning machine etc.

9. TUBEWELL CONSTRUCTION

Geological strata of tubewells showing location of pipes and strainer, packing of gravel, knowledge of cavity tubewells, Rotary/DTH tubewells, drilling of tubewells through all kinds of machines etc.

10. REINFORCED CEMENT CONCRETE AND STEEL STRUCTURES

Reinforcement cement concrete selection of material, form work extra beams and Girders, rivets and type of joints, nuts and bolts, steel structures section, Basic design, WSM, CSM etc.

11. ESTIMATING AND COSTING

Units of measurement, main items of building, tapes of estimate, method of detailed building estimate, rate analysis, building specifications, billing, measurement books etc., processing and approval of works on HEW Portal.

APPENDIX-'B'**SYLLABUS FOR HOLDING DEPARTMENTAL EXAMINATION FOR PROMOTION BY SELECTION TO THE POST OF JUNIOR ENGINEER (ELECTRICAL)****1. ENGINEERING DRAWING**

Drawing instruments, lettering, lines and conventional signs of materials, Dimensioning sketching, geometrical drawings, scales, Projection Isometric projection, oblique projection, perspective views, all other respective engineering drawing etc.

2. ELECTRICAL ENGINEERING MATERIAL AND MACHINE MATERIAL

Conducting material, Semi conducting material, insulating material and their applications, Magnetic material, Introduction to various engineering materials necessary for fabrication of electrical machines such as motors, generators, transformer etc., Metal & Non-Metals, Screws, Studs etc., Nut & bolts, Rivets, Locking devices.

3. ELECTRICAL/WORKSHOP MACHINES & VEHICLES

DC Machines, Transformer, Induction Motor, Synchronous Machine, F.K.W. Motors etc. Lathe, drilling machine, welding machine, shaper, milling machine, mechanical jack, hydraulic jack, sewer cleaning machine, lifts & elevators etc.

4. WELDING AND BRAZING

Gas welding, Arc welding, brazing, clamping and fastening methods.

5. ALLIED TRADES

Electric wiring, carpentry, plumbing, electro-mechanical, instrumentation, a conditioning, smart element, SCADA, automization, all IT applications etc., Drilling rigs, Air compressor, Generating Sets, Trucks, Jeeps & their working principles & capacities etc.

6. MEASURING INSTRUMENTS

Ammeter, Voltmeter, Watt Meter, Energy Meter, Power Factor Meter, Meggar, Earth Tester, Multimeter, CT/PT, CRO, Vernier caliper, Micrometer, Depth gauge, Vehicle mileage meter, Hour meter, Pressure gauge.

7. BASIS ELECTRONICS

Semiconductor Diode, Bipolar Transistor, Single Stage and Multistage Amplifier, Number System, Logic Gates, Combinational Circuits, Flip-Flops etc.

8. ENERGY SOURCES & MANAGEMENT OF ELECTRICAL ENERGY

Conventional and Non-Conventional Energy Sources, Solar Energy, Wind Energy, Bio Energy, Geo Thermal & Tidal Energy, Energy Conservation and Management, Green Buildings

9. POWER SYSTEM

Power Generation, Economics of Generation, Transmission and Distribution System, Street lighting, Transformers, Laying & Shifting of HT & LT lines.

10. UTILIZATION OF ELECTRICAL ENERGY & WELDING METHODS

Bumination, Electrical Heating, Electrical Welding, Electrolytic Process, Electrical D, Gas welding, Arc welding, Brazing, Clamping and Fastening methods.

11. ESTIMATING & COSTING IN ELECTRICAL ENGINEERING

Unit of measurement, main items of electrical/mechanical installation, types of estimate, Estimating the material required for transmission and distribution lines, Rate Analysis, billing, measurement books, methods of detailed electrical estimates & its specifications, Processing & approval of works on HEW portal

DR. CHANDER SHEKHAR KHARE,
CHIEF ADMINISTRATOR, HSVP.